



## Trinity School

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Headteacher: Mrs Katy McMahon



Friday 5<sup>th</sup> December 2025

Dear Parents and Carers,

We are really into Christmas season! The sound of Christmas songs are playing through the school and the school is all decorated ready for our parties and events. The KS1 singing last night was so lovely and was the perfect start to our Christmas events. Special thanks to Mrs Cutting, Miss Barlow and all the Key Stage 1 team for their hard work in preparing the children for the event. Thanks to the PTA, the children enjoyed a cup of hot chocolate on the way out!

As we head into the last few days of this term, I am reflecting on all we have achieved over the last few months. It has been a busy term with lots going on, we can see how much progress has been made by the children this Autumn. They have worked extremely hard this term and the learning in their books is a pleasure to look at.

### **Pupil Progress Meetings**

At Trinity, we hold regular Pupil Progress Meetings to make sure every child is on track, thriving, and receiving the right support. These meetings allow class teachers and me to look closely at each child's learning, wellbeing and development. We review recent assessments, classroom learning, attitudes, attendance and any barriers that may be affecting progress. This helps us identify what is going well, where a child may need extra challenge or support, and what actions we can take as a school to help them move forward.

The purpose is **to ensure every child makes good progress and receives the best possible provision**. These meetings also help us plan interventions, adjust teaching approaches and keep communication strong across the team. Ultimately, Pupil Progress Meetings are part of our commitment to high standards, early identification of need, and ensuring all children at Trinity flourish academically and personally.

**After School Club/Breakfast Club/Nursery & Reception Snack invoices** we are swiftly moving to the end of term so please can you ensure that all of your invoices are paid as soon as possible by Monday 15<sup>th</sup> December to ensure your child's place is kept for the Spring Term. Unfortunately, we cannot hold any places for children where the invoice is outstanding. Please do come and see us if there is a problem.

Our spring term After School Club timetable is ready for booking, please use the [clubs@trinity.sch.je](mailto:clubs@trinity.sch.je) email address to book experiences. Victims of our own success (😊) we do have waiting lists, but we are trying to find a way to increase capacity, and this includes renovating the caretaker's workshop to create more space as well as increasing staff capacity. Please don't worry if you have not had a response from Mrs Racjan for your booking. We now have around 100 families that use our Wrap Around Care facilities, it is a massive job! So, please be patient as we work through the emails next week. Many thanks.

## Diary dates

Tuesday 9 December	Reception Christmas Event in hall
Wednesday 10 December	Nursery Christmas Event (in classroom)
Friday 12 December	Nursery & Reception Party
Monday 15 December 6pm	Key Stage 2 Carols at Ebenezer
Wednesday 17 December	KS1 Parties
Thursday 18 December	KS2 Parties
Thursday 18 December	Term ends (normal finish time – no After School Club)

All our term dates are already on our website so please click [Trinity Primary School - Calendar](#) for all information!

We are not having a dedicated Christmas Jumper Day this year but children are very welcome to wear a Christmas jumper with non-uniform clothes on their Christmas party day. 😊

Please remember the arrangements for the KS2 Carol Service rehearsal on Monday 15<sup>th</sup> December! We will be there ready to receive KS2 children from 8.30am - not before please, as we can only get into the church at a certain time and we need to Risk Assess and set everything up before we let the children in. Many thanks for your help with this.

Just a gentle reminder that all correspondence sent via our SIMS communication should not be replied to directly, as this account is not regularly monitored. Please forward or send any replies to [admin@trinity.sch.je](mailto:admin@trinity.sch.je) to ensure your message is received and not missed.

Thank you, as always, for your continued support.  
Wishing you all a lovely weekend.

**Mrs K. McMahon**  
**Headteacher**