



Trinity School

La Route de la Trinité, Trinity, Jersey, JE3 5JP

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Email: admin@trinity.sch.je Website: www.trinity.sch.je

Headteacher: Mrs Katy McMahon



Friday 24th April 2026

Dear Parents and Carers,

A very warm welcome back to you all after the Easter break. I hope you had a restful and enjoyable time with your families. It has been wonderful to see the children return so positively, ready to learn and reconnect with their friends. As always, we are looking forward to an exciting and busy summer term ahead.

OPAL Play – Developing Our Outdoor Environment On Monday, staff took part in INSET training focused on OPAL (Outdoor Play and Learning). OPAL supports schools to improve the quality of playtimes, develop creative outdoor environments and enhance children’s wellbeing, social skills and independence.

Rather than traditional playgrounds, OPAL encourages rich play experiences using a wide range of resources—such as loose parts, natural materials and imaginative play zones.

Joint Eco Week – Trinity & St Martin’s We are incredibly excited to be working in partnership with St Martin’s School for our Joint Eco Week. Our shared aim is to deepen children’s understanding of biodiversity, ecosystems, sustainability, conservation and environmental responsibility. This is about helping our children understand their role in caring for our island and building a strong sense of responsibility for the future.

Children will be based at either Trinity or St Martin’s depending on their year group activities, with some mixing across both schools. **Coaches and transport are fully organised**, so parents do not need to worry about logistics—we will ensure all children are safely where they need to be. Class teachers will give full details of where your child will be on Tuesday 5th May and what they will be doing, so please look out for their emails.

Each year group will explore different themes including wildlife, recycling, oceans, farming, water conservation and renewable energy. This will be a fantastic opportunity for collaboration and real-life learning.

A reminder that no hot lunch will be served on Tuesday 5 May due to Eco Week. Please ensure all children bring a packed lunch on this day.

On the Wednesday and Thursday of that week the children will continue to work on their Eco themes but back in their own school.

We have a very exciting few days planned with trips out as well as visiting speakers invited into our schools. We will showcase some of the work on our Open Day in June.

Trinity School Walk – Friday 8th May We are really pleased to bring back our Trinity School Walk, a much-loved school event. A letter from Mr French with full details of the walk has been emailed out.

Different routes will be completed by different year groups, all starting and finishing at school, with staggered timings throughout the day.

- Nursery & Reception – local nature trail
- Year 1 & 2 – approx. 3.7 miles
- Year 3 & 4 – approx. 4.7 miles
- Year 5 & 6 – approx. 9.5 miles

This is also one of our key fundraising events for the year. This year, the walk will raise money for our OPAL Play project.

Open Day & Art Exhibition

We are delighted to invite you to our Open Day and Art Exhibition, where we will be celebrating the incredible creativity of our pupils. Please see the attached poster for more details.

Thursday 11th June 2026 | 3:15pm – 5:00pm

This is a fantastic opportunity to explore the school, see the wonderful artwork created by the children and celebrate their achievements together. We very much hope you will be able to join us.

Summer School – just a reminder, if you want a place at Summer school, please do get your application in. I need to plan and staff our summer school, and obviously staffing levels depend on children- adult ratios! So, the sooner I know how many children we are looking at having on site, the sooner I can get everything organised. Thanks for your help with this.

Safeguarding leaflet – please find attached the new safeguarding leaflet that I have produced. It is for sharing with visitors to the school, but I thought it was a useful reminder to everyone who our team are! Please do contact Mrs O’Connell if you have any safeguarding concerns or worries. (e.o’connell@trinity.sch.je).

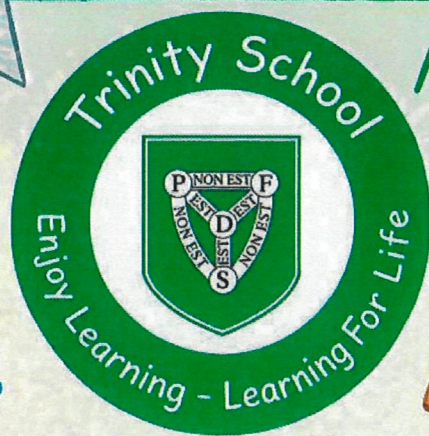
Finally...

We are really looking forward to a few weeks full of opportunities—working together across schools, getting outdoors, and celebrating creativity.

Thank you, as always, for your continued support.

With best wishes,

Mrs K. McMahon
Headteacher



Trinity School OPEN DAY & Art Exhibition

You are warmly invited to join us for an afternoon to explore our wonderful school and celebrate the amazing artwork created by our pupils!

 **Thursday**
11 June 2026
 **3.15 – 5.00 pm**

We'd love to see you there!

Enjoy Learning - Learning For Life



Safeguarding Team at Trinity



Mrs Emma O'Connell
Designated Safeguard Lead



Mrs Sally Sleath
Deputy Safeguard Lead
Online Safety Lead



Mrs K. McMahon and Mrs Fillieul
Deputy Safeguarding Leads



Allegations

Any allegations regarding a member of the school staff should be reported to the Head teacher.

If the concerns are about the Head teacher then please inform Dani Perrier at CYPES via:

d.perrier@gov.je



What do I do if I am worried about a child?

-TELL SOMEONE if you are worried about the safety of any child in the school, you **MUST** report this to a designated safeguarding lead.
-If someone tells you something, calmly reassure them and pass the information on immediately.

- Please do NOT:
- Promise confidentiality
 - Decide to do nothing
 - Leave the school without telling anyone

Fire Alarm/ Evacuation Procedure

There is a copy of fire procedures and evacuation routes in every classroom. If the alarm sounds you will need to evacuate the building in a calm and sensible manner with your class following the Fire Exit signs to either the bottom playground or the EYFS outside area. You will not be allowed to enter the building until all children, staff and visitors have been accounted for.

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Safeguarding at Trinity School information for Visitors





What is Safeguarding?

Everyone has a duty of care to keep pupils at Trinity School safe at all times. This is known as SAFEGUARDING.

- Safeguarding will ensure that:
 - Our pupils are safe from maltreatment
 - Our pupils health and development is protected
- Action is taken to ensure the best academic and pastoral outcomes for our students
- Information on our students is protected and shared appropriately
 - We track concerns about students confidentially and efficiently
- We respond to unplanned absence and to patterns of poor attendance
- We teach pupils how to be safe, including how to respond to concerns in assemblies, Personal, Social and Health Education (PSHE) and IT
- We supervise the pupils at lunch and break times and as they enter and leave the school building

Online Safety

Before using the internet, school network or any other IT equipment you must read and sign an 'Acceptable use policy' which is designed to ensure that all adults working in school are aware of their individual responsibility. Should you have any concerns please inform a member of staff immediately.

Responsibilities for volunteers and visitors

Anyone who comes in contact with children through their everyday work, whether paid or voluntary, are responsible for their own actions and behaviours. You should avoid any contact which would lead any responsible person to question your motivation and intention. At Trinity School we all have a duty to safeguard and promote the welfare of all our children.

Identity Badges

All visitors to Trinity School must wear a 'Visitor' badge which will be given by the Main Office upon signing in. If as a visitor you have your own corporate or agency badge this must be worn as well. Any adults without a badge will be challenged. Contractors will be required to also wear a High-Visibility jacket when working on the school site during school hours and may need to be escorted by the caretaker.

Confidentiality

While at Trinity School you may have access to confidential information, personal details of the families who use the school. You will be expected to keep all such details confidential, if in doubt please ask a member of staff. No images of children shall be taken in school or shall any information of Trinity School be shared on social media or any websites. Please do not discuss or pass on any information on about a child or family openly in communal parts of the school including the staff room.

Safe working within Trinity School

- Always sign in at the main reception
- Model by being respectful and considerate to all
 - Treat all children equally
- Ensure that, when working with children, you are visible or can be heard by others
- Do not photograph children or give out/exchange any personal information or details. If a child does this please report it immediately to a member of staff
- Do not receive or give gifts to children
- Only touch children for professional reasons and when this is necessary and appropriate for the child's wellbeing
- Do not use a personal mobile telephone or device in areas used by students.

DBS Checks

All staff, including supply staff, regular visitors and volunteers, service and contracted workers are subject to Disclosure and Barring Service Checks. This is to help ensure that unsuitable people are prevented from working with children or coming into contact with them during the school day and on the school site. The Designated Safeguarding Lead will inform you as to whether or not you require a DBS check. If you do not have a DBS check, you will not be left unsupervised in the school during your visit and will not be left unsupervised working with or supporting children. If you require a DBS check please contact the school office.

